



Board of Alderman Request for Action

MEETING DATE: 3/1/2022

DEPARTMENT: Public Works

AGENDA ITEM: Approve Resolution 1029 - A Resolution Approving and Establishing a Pre-Qualified On-Call Professional Services Listing

RECOMMENDED ACTION:

A motion to approve Resolution 1029.

SUMMARY:

RFQ 22-09 was issued on January 24, 2022 requesting qualification statements for professional engineering and architectural services in 12 different disciplines including:

<u>Discipline</u>	<u>Qualified Firms</u>
Transportation Engineering	13
Stormwater Management and Hydrology	13
Utility Infrastructure Design and Engineering Services for Water Distribution, Stormwater, and Wastewater Collection Systems	11
Geotechnical Engineering / Material Testing,	2
Surveying Services	12
Structural Engineering	12
Landscape Architecture Services	11
Architectural Services	10
Mechanical, Electrical, and Plumbing Services	7
Construction Admin / Inspection	12
Planning	11
Plan and Subdivision Review	8

Firms submitting were asked to provide examples of projects for municipalities in the categories for which they were submitting, references, salary schedules, staff, work authorizations forms, insurance, experience, years in business, training and skills, approach, and communication efforts.

The City received 21 responses.

Typically, staff would put together a RFQ for a specific project describing the project, requirements and schedule. Firms would submit the same qualification statement that were received for this process. A selection committee would then review the submittals set up interviews and recommend the selection of a firm. A scope and contract would then be negotiated and presented to the Board for approval. Over the course of a year the City has 20-30 projects that go through this process.

The goal of this list is to be more efficient in the selection of professional firms for the desired work. The firms have already been pre-qualified to perform certain services. Staff will use this list to select a firm to design, plan, review, or administer a specific project. A scope will be negotiated and presented to the Board for approval.

This does not preclude that for certain projects of a larger scale, when specific expertise is desired, or on federally funded projects that a separate RFQ would be developed, but on typical waterline replacement, street design, stormwater projects or other similar projects this process will save staff time and resources.

PREVIOUS

ACTION:

None

POLICY ISSUE:

Efficiency

Maintaining infrastructure

FINANCIAL CONSIDERATIONS:

There is no cost to establishing the On-Call List.

ATTACHMENTS:

☐ Ordinance

☒ Resolution

☐ Staff Report

☒ Other: Exhibit 1 – On-Call List

☐ Contract

☐ Plans

☐ Minutes

RESOLUTION 1029

A RESOLUTION APPROVING AND ESTABLISHING A PRE-QUALIFIED ON-CALL PROFESSIONAL SERVICES LISTING

WHEREAS, RFQ 22-09 was issued requesting qualification statements for 12 different professional engineering and architectural services; and

WHEREAS, the City received 21 statements from qualified firms.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF
THE CITY OF SMITHVILLE, MISSOURI:**

THAT the City hereby approves and establishes the attached On-Call Professional Services Listing (Exhibit 1); and

THAT the firms listed in Exhibit 1 are approved to provide the services identified.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 1st day of March, 2022.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk

EXHIBIT 1

FIRM		Transportation Engineering	Stormwater Management and Hydrology	Utility Infrastructure Design and Engineering Services for Water Distribution, Stormwater, and Wastewater Collection Systems	Geotechnical Engineering / Material Testing,	Surveying Services	Structural Engineering	Landscape Architecture Services	Architectural Services	Mechanical, Electrical, and Plumbing Services	Construction Admin / Inspection	Planning	Plan and Subdivision Review
BG	Lawrence	X	X	X		X	X		X	X	X	X	X
APEX	KC, MO						X						
JEO	Lawrence												
WSKF	N.KC, MO								X		X	X	
Bartlett & West	Lawrence	X	X	X		X	X	X	X	X	X	X	X
McClure	N.KC, MO	X	X	X		X	X						X
HDR	KC, MO	X	X	X		X	X	X	X	X	X	X	X
HOWE CO.	Macon, MO	X	X	X		X	X				X		
LDB	Manhattan, KS							X			X	X	
BRAUN	Lenexa				X								
DRAW	KC, MO							X	X				
LANDWORKS	Olathe, ks							X					
Walter P Moore	KC, MO	X	X	X			X					X	X
SNYDER & ASSOC	St. Joe	X	X	X		X	X	X			X	X	X
VEENSTRA & KIM	Liberty	x	x	x		x	x	x	x	x	x	x	x
RIC	Riverside	x	x	x		x		x					
BHC	Overland Park	x	x			x					x		
BBN Archy	KC, MO							x	x				
Clarke & Ennersen	KC, MO							X	X	X			
CFS	KC, MO	x	x	x	x	x	x	x	x	x	x	x	
GBA	Lenexa	x	x	x		x	x				x	x	x
		13	13	11	2	12	12	11	10	7	12	11	8